Trauma Supply Module Instructions



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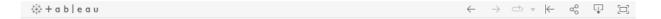
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Tableau Navigation

Each screen of the Disaster Available Supplies in Hospitals (DASH) Trauma Supply Module (TSM) has a Tableau toolbar at the bottom of the screen.



Do not use the first four icons:



The remaining three icons provide the following functionalities:

- Click on the share icon to send a link with your inputs to a colleague. You can also save the link in your browser so you may return to your work in progress at a later time.
- The download icon allows you to download and save or print any screen.
- Click on the full screen icon to view any page in full screen mode.

NOTE: Your browser settings may force the module to reset after a period of inactivity. If the module resets, you will need to reenter your inputs. If you are not able to complete the entire module in one sitting, we encourage you to either:

- Click on the download icon after you pause, or
- Click on the share icon and bookmark the URL.

Additional details on both of these options may be found in the How to Save Inputs and Results section of these instructions.

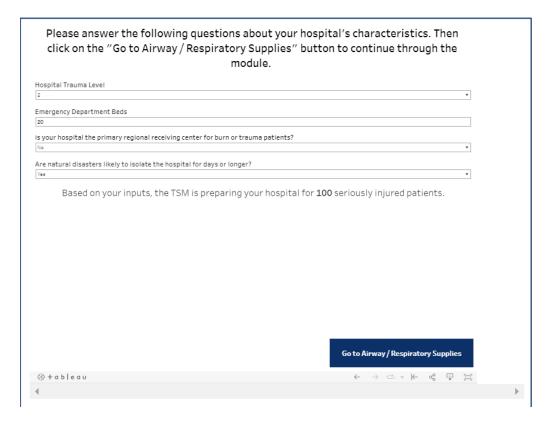
For assistance using the DASH TSM, please contact <u>askasprtracie@hhs.gov</u> or 1-844-5-TRACIE.





Initial Assessment

Inputs on the Initial Assessment Screen create the baseline numbers of *seriously injured* patients for which your hospital should plan to provide care following a mass casualty incident.



- 1. Input your hospital's descriptive information on the Initial Assessment screen.
 - **a.** What is your hospital's trauma level?
 - i. Select your hospital's trauma level from the dropdown box. Trauma designations should parallel American College of Surgeons (ACS) requirements Levels I-IV and American Trauma Society (ATS) for Level V relative to expectations for services provided.
 - **b.** Emergency Department Beds:
 - i. Enter your total number of usually operating emergency department (ED) beds (this does not include observation unit beds).
 - **ii.** This may affect your predictions depending on your entry combined with your trauma level. Review the TSM Methodology for additional details.





The TSM sets a default number of seriously injured patients based on your selected trauma level with a modification in some circumstances as follows:

Hospital Factors	Default Number of Seriously Injured Patients
Level 1 and Level 2	50
Level 3	20
Level 4, Level 5, and Not Designated Hospitals	10
Exception: Level 4, Level 5, and Not Designated Hospitals with 20 or more ED beds	Default to the Level 3 numbers (20 trauma patients)

- **c.** Is your hospital the primary regional receiving center for burn or trauma patients?
 - i. Select yes or no from the dropdown box.
 - ii. If you answer yes, the TSM doubles your default patient numbers.
- **d.** Are natural disasters likely to isolate the hospital for days or longer?
 - i. Select yes or no from the dropdown box.
 - ii. If your facility is at risk for being isolated due to a natural disaster (e.g., earthquake or flooding) and unable to receive additional supplies for more than 48 hours, the TSM doubles your default patient numbers. This adjustment reflects a greater time needed for resupply rather than a greater number of patients. Note that the text at the bottom of the Initial Assessment Screen reflects an increase in patients rather than an extension of time due to limitations.

If your facility is the primary regional receiving hospital in the area and is at risk of isolation, the patient numbers cap at twice the initial value (they do not increase four-fold).

Based on your inputs, the TSM displays the total number of seriously injured patients on which the calculations are based.

Note this is the only screen with user inputs. The screens that follow display recommended quantities of supplies your hospital should have on hand based on your Initial Assessment inputs. The quantities displayed in the tables on the screens to follow cannot be adjusted. Community and regional caches may augment these supplies or provide for re-supply depending on your area plans. Hospitals may elect based on local risks and healthcare resources to adjust both the supplies stocked and casualties planned for. Note these supplies are available from a variety of vendors and are items that hospitals usually have in stock. The key issue is to ensure that stock (par) levels of the materials are sufficient.

2. Click on the "Go to Airway/Respiratory Supplies" button to continue working through the module.

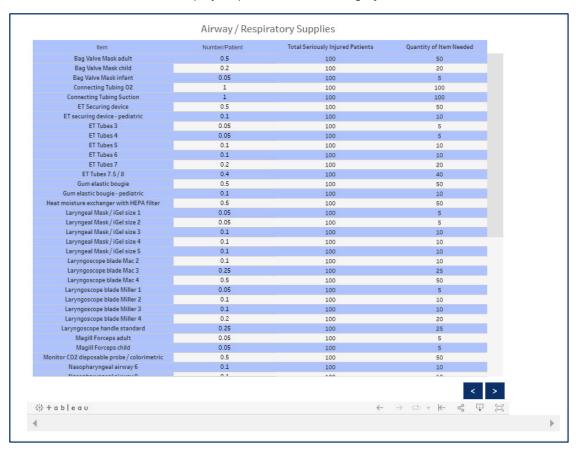




Airway/Respiratory Supplies Screen

This screen displays recommended quantities of airway/respiratory supplies your hospital should have on hand. The quantity needed is based on the number of seriously injured patients calculated from your inputs on the Initial Assessment Screen, with the exception of the following:

The quantity of ventilator circuits is three times your hospital's recommended number of portable ventilators.



- 3. Use the scroll bar next to the Quantity of Item Needed column to show the full list of supplies in this category.
- 4. Click on the forward button to proceed to Intravenous Access/Medication Administration Supplies.

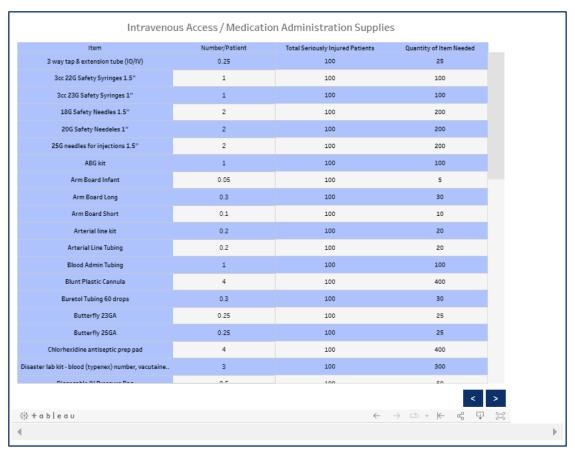




Intravenous Access/Medication Administration Supplies Screen

This screen displays recommended quantities of IV access/medication administration supplies your hospital should have on hand. The quantity needed is based on the number of seriously injured patients calculated from your inputs on the Initial Assessment Screen, with the exception of the following:

- The recommended number of rapid volume infusers and warmers is based on your hospital's trauma level. Five are recommended for Level 1 and 2 hospitals, two for Level 3 hospitals, and one for all other hospitals.
- The quantity of volume infuser tubing is five times your hospital's recommended number of rapid volume infusers and warmers.



- 5. Use the scroll bar next to the Quantity of Item Needed column to show the full list of supplies in this category.
- 6. Click on the forward button to proceed to Wound Care/Hemorrhage Control supplies.



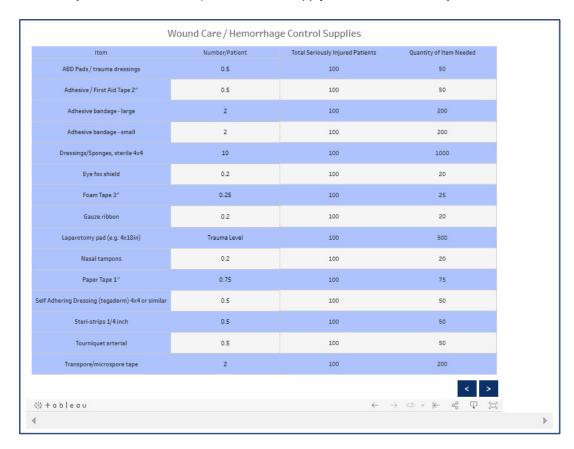


Wound Care/Hemorrhage Control Supplies Screen

This screen displays recommended quantities of wound care/hemorrhage control supplies your hospital should have on hand. The quantity needed is based on the number of seriously injured patients calculated from your inputs on the Initial Assessment Screen, with the following exception:

Level 4, Level 5, and Not Designated Hospitals are not expected to have (but may choose to stock) laparotomy pads.

Note that you also need to complete the <u>Burn Supply Module</u> to calculate your total recommended wound care supplies.



7. Click on the forward button to proceed to Surgical Supplies.





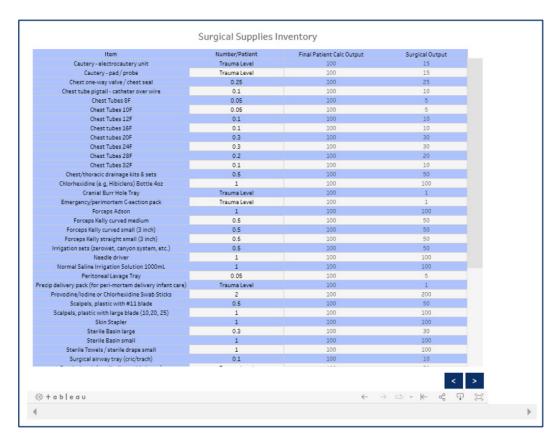
Surgical Supplies Inventory Screen

This screen displays recommended quantities of surgical supplies your hospital should have on hand. The quantity needed is based on the number of seriously injured patients calculated from your inputs on the Initial Assessment Screen, with the following exceptions:

- One precipitous delivery pack is recommended per hospital
- Level 4, Level 5, and Not Designated Hospitals are not expected to have (but may choose to stock):
 - » Cautery electrocautery unit
 - » Cautery pad/probe
 - » Surgical pack
 - » Surgical tray amputation
 - » Surgical tray laparotomy/major procedure
 - » Surgical tray thoracic
 - » Surgical tray vascular
 - » Traction pin insertion tray
- Only Level 1 and 2 hospitals are expected to have:
 - » Cranial burr hole tray
 - » Emergency/perimortem C-section pack
 - » Thoracotomy tray







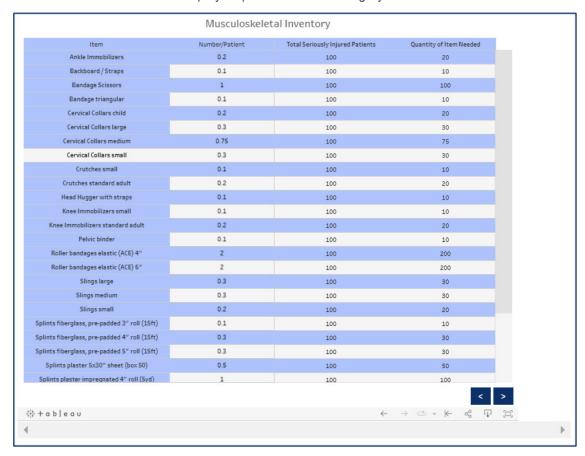
- 8. Use the scroll bar next to the Quantity of Item Needed column to show the full list of supplies in this category.
- 9. Click on the forward button to proceed to Musculoskeletal Supplies.





Musculoskeletal Inventory Screen

This screen displays recommended quantities of musculoskeletal supplies your hospital should have on hand. The quantity needed is based on the number of seriously injured patients calculated from your inputs on the Initial Assessment Screen.



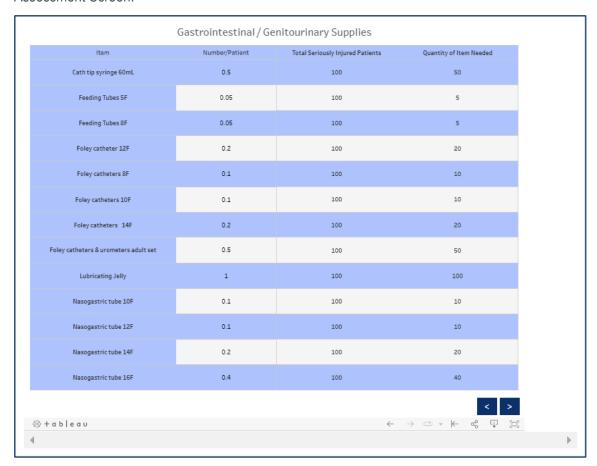
- 10. Use the scroll bar next to the Quantity of Item Needed column to show the full list of supplies in this category.
- 11. Click on the forward button to proceed to Gastrointestinal/Genitourinary Supplies.





Gastrointestinal/Genitourinary Supplies Inventory Screen

This screen displays recommended quantities of gastrointestinal/genitourinary (GI/GU) supplies your hospital should have on hand. The quantity needed is based on the number of seriously injured patients calculated from your inputs on the Initial Assessment Screen.



12. Click on the forward button to proceed to Patient Personal Care supplies.





Patient Personal Care Supplies Screen

This screen displays recommended quantities of patient personal care supplies your hospital should have on hand. The quantity needed is based on the number of seriously injured patients calculated from your inputs on the Initial Assessment Screen.



13. Click on the forward button to proceed to Additional supplies.





Additional Inventory Screen

This screen displays recommended quantities of other supplies your hospital should have on hand. The quantity needed is based on the number of seriously injured patients calculated from your inputs on the Initial Assessment Screen.



14. Choose your next step.

- **a.** Download to print or save your results by clicking on the download icon on the Tableau toolbar.
- **b.** Share your results with a colleague or save the link to your results by clicking on the share icon on the Tableau toolbar.
- **c.** Click on the "Return to Assessment" button to adjust your initial inputs about your hospital's characteristics.
- **d.** Complete the <u>Hospital Pharmacy</u> and <u>Burn Supply</u> Modules to estimate amounts of complementary pain and other medications and additional wound care supplies.

NOTE: You CANNOT save the values you enter in the module itself; we encourage you to save or print your results by using the download options or saving the shared link in your browser favorites. If you pause for too long your computer may "time out" based on its internal settings and your entries will be lost. Additional details are available in the How to Save Your Inputs and Results section. Make sure to download or save your shared link before exiting the TSM as all inputs will be reset when you return to the module.





How to Save Inputs and Results

User inputs and calculated outputs CANNOT be saved within the module. However, you have two options for saving your inputs and results. Once you have completed your session or if you have concerns about the module timing out, you should download or share to record your work.

Downloading

- Click the download icon in the Tableau toolbar at the bottom of any screen. Once selected, a pop-up box will allow you to select your desired format.
 - » Image: Allows users to download and save an image of the current screen in .png format.
 - » Data: Allows users to download and save a table with the contents of the current screen.
 - » Crosstab: Allows users to download and save data on the current screen in Excel or CSV format.
 - » PDF: Allows users to select all or a portion of the displayed data to download and save in PDF format.
 - "This View" will download a mirror image of the current screen.
 - "Specific sheets from this dashboard" allows the user to click on specific portions of the current view to be selected for downloading. A "Select All" option is also available.
 - "Specific sheets from this workbook" allows the user to click on miniature versions of any screen from the module to be selected for downloading. A "Select All" option is also available.
 - Most users will prefer to choose "Specific sheets from this workbook" to download some or all sheets.
 - » PowerPoint: Allows users to select all or a portion of the displayed data to download and save in a PowerPoint presentation. The download options are the same as for PDFs.
 - » Tableau Workbook: Allows users with access to Tableau Desktop to download the workbook.
- The download option will be preferable for users who want to have a copy of their results for future reference and do not
 expect to return to the module to make frequent changes.

Sharing

- Click the share icon on the Tableau toolbar at the bottom of any screen. Once selected, a pop-up box will appear:
 - » Select "Current View" to capture your inputs and results.
 - » Copy (CTRL + C) the URL in the box under "Link" and save it as a favorite in your browser or another location.
 - » Paste (CTRL + V) the URL into a browser address line to return to the module at the point where you left it.
- If you make additional changes to your inputs, you must repeat this process to capture your current view. You must copy and save the most recent URL to ensure you return to your most current data.





- The share option may allow for collaboration among members of your hospital's planning team as long as the same URL is used by one person at a time. For example, the hospital emergency manager may complete the Initial Assessment screen then share the current view URL with the trauma program manager. The trauma program manager would then repeat the share process and send the new URL to the hospital emergency manager.
- Note the additional three sharing icons:
 - » The email icon can be used to share the URL via Outlook. You may want to email the URL to yourself for easy access at a later time. You may also want to email the URL to other members of your team to collaboratively work through the TSM.
 - » While you can share the URL via social media, we do NOT recommend sharing facility-specific information.

NOTE: Each time the share icon is used it generates a different URL. If the hospital emergency manager shares the URL with the trauma program manager and the procurement manager and each of them makes entries and shares their current view with the emergency manager, there will be three different versions of the results. To avoid confusion, only one user at a time should work in the TSM.

• The share option will be preferable for users who plan to return to edit previous entries, but users must generate a new URL through the share option to capture those changes.



