ASPR TRACIE Technical Assistance Request

Request Receipt Date (by ASPR TRACIE): 28 August 2019
Response Date: 5 September 2019
Type of TA Request: Standard

Request:

The requestor asked for technical assistance with identifying guidance on how and/or when to activate a hospital emergency operations plan (EOP) for a large health system with varying facility-based plans.

Response:

The ASPR TRACIE Team reviewed existing ASPR TRACIE resources, namely the Emergency Operations Plans/ Emergency Management Program, and Incident Management Topic Collections. We also searched online for additional relevant EOP activation materials.

I.   Emergency Operations Plan (EOP) Triggers and Activation

Empire County Hospital. (2008). Comprehensive Emergency Management Plan Activation Matrix.

>   This matrix can help healthcare emergency managers determine when to active their facility's emergency management plan.

Pfeifer, J., and Roman, O. (2016). Tiered Response Pyramid: A System-Wide Approach to Build Response Capability and Surge Capacity. Homeland Security Affairs. 12 (Article 5).

>   The authors share their view on the limitations of the traditional response triangle used for disaster planning and suggest planners use a system-wide Tiered Response Pyramid to increase response capabilities and surge capacity for large scale disasters.

University of Rochester Medical Center. (n.d.). Emergency Preparedness Hospital Situation Assessment Form. (Accessed 9/5/2019.)

>   This checklist can help healthcare emergency planners in the decision-making process for activation of an EOP. **NOTE**: Other resources that may be useful in helping healthcare facilities develop their emergency management infrastructure can be found on the following webpage: Hospital Command Center - Course Materials.

University of Texas at Austin. (2018). Emergency Operations Plan.

>   This EOP provides an example of a tiered response system with specific characteristics for levels of readiness and activation triggers. Specifically, pages 6-8 define and describe the four levels of EOP activation at the University of Texas at Austin. **NOTE**: This

document was developed for a university but may still be applicable to a healthcare facility.

University of Toledo Health Science Campus. (2019). [Emergency Operations Plan: Code Yellow (EOP Annex)](#)

> This document provides an example of a tiered EOP activation structure for a large health system. Specifically, pages 3-4 outline disaster phases and levels of activation with pre-identified triggers.

Western Region Health Emergency Preparedness Coalition. (n.d.). [Emergency Operation Activation Levels.](#) (Accessed 9/5/2019.)

> This PowerPoint presentation can assist healthcare emergency planners with developing an activation level matrix for EOPs. The authors include examples based on the National Incident Management System to provide a common operation picture that can be modified by healthcare and emergency management planners.

TRACIE
HEALTHCARE EMERGENCY PREPAREDNESS
INFORMATION GATEWAY