# ASPR TRACIE Technical Assistance Request

**Requestor:**
**Requestor Phone:**
**Requestor Email:**
**Request Receipt Date (by ASPR TRACIE):** 9 February 2018
**Response Date:** 20 February 2018
**Type of TA Request:** Standard

## Request:

asked if ASPR TRACIE had resources on healthcare coalition (HCC) staffing models. She noted her coalition receives funding from the state (awardee) through a fiduciary agent (their Hospital and Healthcare Association), and is not a formal business entity, such as 501(c)(3).

## Response:

The ASPR TRACIE Team reviewed several existing Topic Collections, including the Coalition Administrative Issues, Coalition Models and Functions, and Coalition Response Operations Topic Collections. A list of comprehensively developed Topic Collections can be found here: https://asprtracie.hhs.gov/technical-resources/topic-collection. **More specifically, a list of our select Health Care Coalition Resources can be found here: https://asprtracie.hhs.gov/hcc-resources.** We also conducted an online search for additional materials. Unfortunately, we were unable to identify many resources specific to your request that were publically available online. However, those that may be helpful are listed below.

The ASPR TRACIE Team also reached out to a SME Cadre member, and we will put you in contact with the SME for further one-on-one consultation.

## I.    HCC Staffing Model Resources

Maryland Department of Health and Mental Hygiene. (2014). Framework for Development of Healthcare Preparedness Coalitions.

> This state-specific document is intended to assist health departments and healthcare system partners to identify gaps in preparedness, determine specific priorities, and develop plans for building and sustaining healthcare specific capabilities. It does not provide specifics about coalition administration, but includes discussion of multiple examples from within Maryland, other states, and the District of Columbia. NOTE: Appendix A includes research on existing HCCs and several include general staff types.

Various Authors (n.d.). [Healthcare Coalitions Governance and Sustainability](#). (Accessed 2/15/2018.)

> This PowerPoint includes presentations from six different types of healthcare coalitions. The first three presenters briefly discuss their staffing models or note how many staff they have dedicated to coalition activities.

Sonoma County, California. (2014). [Sonoma County Healthcare Coalition Governance.](#)

> This concise governance document may be used by other coalitions as a model for developing their own governance documents. It outlines the structure and process used by Sonoma County Healthcare Coalition to develop cooperative disaster capacities. It includes sections on membership, meetings, steering committee, subcommittees, and funding and staffing. Sonoma County (CA) has a population of near 500,000.

## II.   Other Relevant Resources

ASPR TRACIE. (2017). [Growing and Sustaining: A Discussion About Healthcare Coalition Financial Models.](#) U.S. Department of Health and Human Services, Office of the Assistant Secretary for Preparedness and Response.

> Speakers from healthcare coalitions across the country share their experiences using various financial models to sustain their healthcare coalitions in this webinar.

ASPR TRACIE. (2015). [Strategic Development for Building Operational Healthcare Coalitions.](#)

> In this webinar, speakers share information on operationalizing healthcare coalitions and summarize requests for technical assistance received by ASPR TRACIE on healthcare coalition models and roles in response and recovery.