

ASPR TRACIE Technical Assistance Request

Requestor:

Requestor Phone:

Requestor Email:

Request Receipt Date (by ASPR TRACIE): 21 December 2015

Response Date: 23 December 2015

Type of TA Request: Standard

Request:

██████████ is requesting PowerPoint presentations or other resources related to principles of Hospital/Healthcare Emergency Management.

Response:

The ASPR TRACIE team found a few PowerPoint presentations (open source) that may be useful to help the requestor in developing his presentation. In addition, we are providing numerous additional resources related to the key principles of hospital/healthcare emergency management. These resources can help provide essential content to your presentation as they are fundamental concepts in healthcare emergency management.

These resources are excerpts from three ASPR TRACIE **draft** Topic Collections (to be completed in January/February 2016): Emergency Management Program, Emergency Operations Plans, and Incident Management. If you would like to see the full **draft** versions of these Topic Collections, please contact the ASPR TRACIE Assistance Center.

PowerPoint Presentations

Davies, S. and Chin, D. (2010). [Challenges and Approaches to Measuring Hospital Emergency Preparedness](#). Agency for Healthcare Research and Quality-Annual Meeting.

This presentation covers all of the various emergency management evaluation tools for healthcare entities, surveys determining the most important metrics, and steps forward for developing a more standardized evaluation system in the U.S.

Florida Department of Health, Bureau of Preparedness and Response, Hospital Surge Capability Team. (2011). [Recommended Disaster Core Competencies for Hospital Personnel](#).

This PowerPoint presentation provides an overview and description of emergency preparedness core competencies for hospital personnel, how to apply the competencies, and ideas for introducing the competencies to staff.

Hick, J. (2010). [CO-S-TR Guide for Initial Incident Actions](#). Author's personal PowerPoint slide.

This PowerPoint presentation highlights how the CO-S-TR model can help hospital incident command personnel prioritize and address key components of surge capacity.

"CO" stands for command, control, communications, and coordination; "S" refers to staff, staff, space, and special (event-specific) considerations; and "TR" comprises tracking, triage, treatment, and transportation.

Maine Center for Disease Control and Prevention. (2014). [Healthcare Preparedness Program \(HPP\): An In-Depth Look at the HPP Grant & How it relates to Healthcare Coalitions.](#)

This PowerPoint presentation provides an overview of the history of the federal Healthcare Preparedness Program and HPP Capabilities.

Newsome, L. (n.d.). [What's New with HICS?](#) (Accessed 12/1/2015.)

In this presentation, the author describes modifications and revisions to the Hospital Incident Command System and shares steps for incorporating the changes into a hospital emergency management program.

University of Minnesota. (n.d.). [Incident Management for Healthcare.](#) (Accessed 12/1/2015.)

This PowerPoint presentation developed by the University of Minnesota provides a detailed overview of the Hospital Incident Command System (HICS). Participants will: learn about the four phases of emergency management; be able to identify the shift from the initial response phase to the extended response; understand the order in which HICS is traditionally activated; select the appropriate forms to use; identify the role of an incident commander; understand span of control; and gain a better understanding of an incident briefing.

Upstate University Hospital (NY). (2010). [Emergency Preparedness Program.](#)

This PowerPoint presentation is part of the hospital's nursing program orientation to emergency preparedness. It provides an overview of the program's key components, hospital incident command, and roles and responsibilities.

Additional Resources

General Healthcare Emergency Management Principles

California Hospital Association. (n.d.). [Emergency Management Principles and Practices for Healthcare Systems.](#) (Accessed 12/22/2015.)

These free online trainings include five units that describe key principles in healthcare emergency management. Units include: Emergency Management Program; Incident Command System, Multiagency Coordination System, and the Application of Strategic NIMS Principles; Healthcare System Emergency Response and Recovery; and Emergency Management System Evaluation and Organizational Learning for Healthcare Systems.

Federal Emergency Management Agency. (2010). [Developing and Maintaining Emergency Operations Plans: Comprehensive Preparedness Guide \(CPG\) 101: version 2.0.](#)

This document provides guidance for developing emergency operations plans, providing standard formats and guidelines that may be applied to any type of plan.

Occupational Safety and Health Administration. (2008). [Hospitals and Community Emergency Response What You Need to Know.](#)

Guidance on Hospital Emergency Management Programs with a focus on healthcare worker safety in the context of community emergency response.

The Institute for Crisis, Disaster, and Risk Management at the George Washington University. (2010). [Emergency Management Principles and Practices for Health Care Systems, 2nd edition.](#) U.S. Department of Veterans Affairs.

This document can be useful to any agency or organization involved with the delivery of healthcare services. The authors explain incident management concepts and how they can be applied in the healthcare system.

VHA Center for Engineering & Occupational Safety and Health (CEOSH). (2011). [Emergency Management Program Guidebook.](#)

This resource is a guide to the development of a healthcare emergency management program, based on national standards and continuous quality improvement.

Healthcare Emergency Management Standards and Accreditation

Det Norske Veritas. (2011). [Standard for Hospitals.](#)

Det Norske Veritas, or DNV, provides standards under 27 categories that hospitals should comply with to improve quality and safety management.

Emergency Management Accreditation Program. (2014). [Steps to Accreditation.](#)

The Emergency Management Accreditation Program lists the five steps to becoming an accredited program.

Florida Department of Health. (2011). [Recommended Disaster Core Competencies for Healthcare Personnel.](#)

These core competencies list the disaster preparedness and response knowledge, skills and abilities needed by relevant types of hospital personnel given the current state of the art of CBRNE hazards and healthcare system vulnerabilities. Applying these competencies will assist hospitals in the development, implementation, coordination, and evaluation of disaster preparedness and response training programs.

National Fire Protection Association (NFPA). (20132). [NFPA 1600: “Standard on Disaster/ Emergency Management and Business Continuity Programs.”](#)

This document is a national standard for emergency management/business continuity programs.

The Joint Commission. (n.d.) [Emergency Management Standards](#). (Accessed November 6, 2015.)

The Joint Commission identifies standards that should be included in hospital emergency operations plans.

The Joint Commission. (2013). [New and Revised Requirements Address Emergency Management Oversight](#).

The Joint Commission recently approved and revised requirements addressing leadership accountability for hospital-wide emergency management in hospitals and critical access hospitals.

U.S. Department of Health and Human Services, Office of the Assistant Secretary for Preparedness and Response. (2012). [Healthcare Preparedness Capabilities: National Guidance for Healthcare System Preparedness: January 2012](#).

This guidance from the Office of the Assistant Secretary for Preparedness and Response (ASPR) identifies the eight capabilities (aligned with the Public Health Preparedness capabilities) that serve as the basis for healthcare system, coalition, and organization preparedness: Healthcare System Preparedness; Healthcare System Recovery; Emergency Operations Coordination; Fatality Management; Information Sharing; Medical Surge; Responder Safety and Health; and Volunteer Management.

Hospital Emergency Operations Plan Templates & Resources

Kansas Department of Health and Environment. (2008). [Emergency Operations Plan](#).

This document is a template for a hospital Emergency Operations Plan.

Mesa County Health Department. (n.d.). [Hospital Emergency Operations Plan \(EOP\) Template](#). (Accessed 12/9/2015.)

This is an emergency plan template hospital planners may reference and adapt for their facilities.

U.S. Department of Veterans Affairs. (n.d.). [Emergency Operations Plan Template](#). (Accessed 11/27/15.)

This template is part of the Department of Veterans' Affairs Emergency Management Guidebook, and describes a general strategy for how the operating units in the health care facility (Facility) will coordinate during emergencies. It identifies various “key activities”

(tasks common to emergency response) under the functional areas of the Incident Command System (ICS).

Hospital Incident Command

Backer, H., Smiley, D., Schoenthal, L., et al. (2014). [Hospital Incident Command System \(HICS\) Guidebook: Fifth Edition, May 2014](#). California Emergency Medical Services Authority.

This latest version of the HICS guidebook meets the needs of all types of hospitals, regardless of location, size, or patient care capabilities.

California Hospital Association. (n.d.). [Hospital Incident Command System \(HICS\)](#). (Accessed 11/30/2015.)

This website, hosted by the California Hospital Association, provides links to Hospital Incident Command System resources such as courses, forms, educational videos, and planning and response guides.

Louisiana State University Health Sciences Center. (2010). [Incident Command Center Job Descriptions](#).

This document provides job aids and checklists for incident command center positions in a healthcare system.

The Center for HICS Education and Training. (n.d.). [Hospital Incident Management Team Organizational Chart](#). (Accessed 12/1/2015.)

This online, fillable PDF form represents the typical incident management structure under the Hospital Incident Command System. It can be completed online and printed, sent via e-mail, or saved by the users.

The University of Toledo, Environmental Health and Radiation Safety. (n.d.) [Hospital Incident Command Job Action Sheets](#). (Accessed 11/30/2015.)

These Hospital Incident Command System (HICS) job action sheets provide clear position descriptions and checklists for each HICS designated position. They are placed into one of five categories: command, finance, logistics, operations, and planning.