

ASPR TRACIE Technical Assistance Request

Requestor:

Requestor Phone:

Requestor Email:

Request Receipt Date (by ASPR TRACIE): 7 April 2017

Response Date: 12 April 2017; updated response 23 May 2017

Type of TA Request: Standard

Request:

██████████ requested technical assistance in searching for mass vaccination plans and templates tailored to a variety of diseases (e.g., influenza, meningitis), in which the vaccination operations are similar regardless of the scenario.

Response:

The ASPR TRACIE Team conducted a search for resources related to mass vaccination for various scenarios, including medical Point of Dispensing (POD) plans. The focus of our search was on local health department (LHD) resources since this is the type of agency the requestor represents. However, other resources were included as appropriate. Materials gathered are provided in the following sections of this document.

Section I includes mass vaccination/ medication dispensing plans or open POD plans for LHDs that are publically available online. Section II includes a sampling of closed POD plans for other (healthcare) facilities dispensing vaccines/ medications. Note that closed POD plans were included because they can have some general applicability/ promising practices and may also be helpful as LHDs collaborate with their healthcare partners. Section III includes general guidance documents. Section IV provides materials related to exercises and training that may be helpful. Finally, Section V contains other resources relevant to mass vaccination/ medication dispensing.

I. Mass Vaccination/ Medication Dispensing Plans for Public Health Departments – Open PODs

Los Angeles County Department of Public Health, and City of Los Angeles Emergency Management Department. (2011). [Medical Point of Dispensing \(POD\) Incident Action Plan.](#)

This regional POD plan was developed in collaboration between multiple counties in California (Orange, San Bernardino, Riverside, Los Angeles, and Ventura), to expand upon each jurisdiction's capability to provide mass prophylaxis in accordance with federal and county standards and guidelines.

Orange County (CA) Health Care Agency. (n.d.). [Point of Dispensing \(POD\)](#). (Accessed 4/11/2017.)

This webpage provides several planning and response documents for PODs. Note planning and response materials are located at the end of the webpage. In particular, the document titled “POD Field Operations Guide v4.1” is a response guidance document to be utilized in the event of POD activation. Other materials included on this webpage include various POD exercise documents, such as Controller/Evaluator Briefing PowerPoint Presentation, and a media toolkit.

Taney County Health Department. (n.d.). [Emergency Response Plan Annex H Appendix G: Mass Vaccination Clinics](#). (Accessed 4/11/2017.)

The purpose of this plan, developed by Taney County Health Department (Missouri), is to provide guidance for mass vaccination clinics that may be conducted at local public health agency locations when limited mass vaccination activities are needed instead of full-scale POD operations.

II. Mass Vaccination/ Medication Dispensing Plans for Other Healthcare Facilities and Organizations – Closed PODs

Florida Department of Health. (n.d.). [Local CRI Program Samples and Resources](#). (Accessed 5/18/2017.)

This website provides sample Cities Readiness Initiative (CRI) program resources, training, and marketing materials from local Florida health departments that can be utilized by other county health departments.

Jefferson County Public Health. (2016). Closed Point of Dispensing: Just In Time Protocol Template. (See attachment).

This manual provides guidance for coordinating with Jefferson County Public Health to function as a Closed POD site to provide medication in the form of pills, in response to a Public Health threat or emergency, to a specific population within Jefferson County, Colorado.

Kansas Department of Health and Environment’s Preparedness Program. (2013). [Hospital Closed Point-of-Dispensing \(POD\) Plan Template for Medical Countermeasures](#).

This plan was developed to meet the needs of most hospitals in the Kansas City area for dispensing medical countermeasures. However, information may be modified to make the plan more helpful for other organizations.

Southwest District Health. (n.d.). [Southwest District Health Closed POD Planning Workbook](#). (Accessed 4/11/2017.)

This planning document provides guidance and templates for organizations to operate a closed POD at their facility, with the assistance of the local public health department.

University of Minnesota Center for Infectious Disease Research and Policy. (2014). [Closed Point of Dispensing \(POD\) Plan. Public Health Emergency Preparedness: Minnesota Cities Readiness Initiative.](#)

This plan is specific to closed PODs, which are operated by private organizations such as a skilled nursing facility. It includes planning assumptions; templates/ forms to fill in your agency's contact information, identify key personnel for operations, and provide information on who medications will be dispensed to; internal and external communication protocols; procedures for receiving and dispensing medications; managing inventory; and training staff.

III. Guidance Documents

California Department of Public Health. (2009). [California Department of Public Health Mass Vaccination Planning Guidance: 2009 H1N1 Influenza Vaccine.](#)

This guidance document is intended to: 1) assist local health departments, emergency planners, healthcare providers and their partners in the delivery of pandemic influenza vaccine in mass vaccination clinics; 2) help build partnerships between the local health departments, schools, hospitals, clinical providers and/or private vaccination companies for the purposes of H1N1 vaccine administration; and 3) outline responsibilities and collaboration between state and local partners.

Centers for Disease Control and Prevention. (n.d.). [Capability 8: Medical Countermeasure Dispensing.](#) (Accessed 5/15/2017.)

The Medical Countermeasure Dispensing capability is one of the 15 capabilities identified in the Centers for Disease Control and Prevention's Public Health Preparedness Capabilities: National Standards for State and Local Planning. This capability provides guidance regarding the following medical countermeasure functions: identify and initiate dispensing strategies, receive medical countermeasures, activate dispensing, dispense medical countermeasures to the population, and report any adverse events.

Centers for Disease Control and Prevention. (2015). [Guidelines for Large-Scale Influenza Vaccination Clinic Planning.](#)

This document provides recommendations and guidelines to assist with planning large-scale influenza vaccination clinics by public and private vaccination groups.

Centers for Disease Control and Prevention. (2015). [Strategic National Stockpile \(SNS\).](#)

This website provides information to the community regarding the stockpile and describes how and when it is activated. Links are also provided for emergency planners on topics such as preparedness, maintaining the supply, coordination and transport, and training and education.

Hupert, N. (2004). [Community-Based Mass Prophylaxis: A Planning Guide for Public Health Preparedness](#). Agency for Healthcare Research and Quality.

The first section of this planning guide focuses on surveillance, stockpiling, distribution, dispensing, and follow up for a mass prophylaxis response to an epidemic outbreak. The next two sections provide an overview of planning and dispensing medications or vaccines. The command structure of a dispensing/vaccination center is covered in the final section.

Indiana State Department of Health. (2009). [The Local Health Department Guide for Hosting a Mass Vaccination Clinic](#).

This document was developed to provide guidance to local health departments through the planning, preparation hosting and evaluation of mass vaccination clinics at school-based or community based locations. While targeted toward the needs of local health departments, many of the resources and planning activities can be adapted for other immunization providers to host mass vaccination clinics when necessary. Appendices in the document also include clinic set-up/ flow charts, health screening questionnaires, and other templates.

The University of Arizona. (n.d.). [Points of Dispensing: A Pocket Guide](#). (Accessed 4/11/2017.)

This document provides information on key concepts of POD operations, such as materials to have on the site, site selection criteria, POD layouts and stations, communications with partners and the public, POD roles, among other topics.

U.S. Department of Health and Human Services, Office of the Assistant Secretary for Preparedness and Response. (2015). [2014 Public Health Emergency Medical Countermeasures Enterprise \(PHEMCE\) Strategy and Implementation Plan](#).

This document includes the blueprint for the Public Health Emergency Medical Countermeasures Enterprise to use while procuring and using medical countermeasures. The authors highlight priority activities over the next five years across various mission areas (e.g., basic research, advanced development, and response planning).

IV. Exercise and Training Materials

California Department of Public Health. (n.d.). [California Statewide Medical and Health Exercise - Archived Exercise Templates](#). (Accessed 5/23/2017.)

This website provides multiple exercise documents and templates for various scenarios (e.g., mass casualty incident, pandemic influenza, and MERS-CoV) over the last few years. Materials include situation manuals, controller/ evaluator handbooks, PowerPoint presentations, trainings, self-assessment tools, after action reports, and more.

Federal Emergency Management Agency. (2010). [IS-26: Guide to Points of Distribution](#).

This guide was developed to provide an in depth look into the planning, operations, and demobilization stages of a points of distribution mission. The lessons describe the staffing and procedures that states will need to plan for, execute, and demobilize POD operations. The guide also includes key lessons such as safety, equipment, and resource accountability.

Kansas Department of Health and Environment. (n.d.). [Point of Dispensing \(POD\) Clinic: After Action Report and Improvement Plan](#). (Accessed 4/11/2017.)

This resource provides an After Action Report/ Improvement Plan (AAR/ IP) template for a POD full-scale exercise to test the Public Health Preparedness Capabilities of Medical Countermeasure Dispensing and Public Health Surveillance and Epidemiological Investigation.

TRAIN Learning Network. (n.d.). [Mass Dispensing Overview: An SNS Perspective](#). (Requires free registration. Accessed 4/11/2017.)

This one-hour course introduces state and local planners, responders, and anyone working with medical countermeasure (MCM) dispensing to mass dispensing operational concepts and focuses on large-scale public health emergencies, such as a release of anthrax or a novel disease outbreak.

V. Other Resources

Bay Area Mass Prophylaxis Working Group (BAMPWG). (n.d.). [BAMPWG Homepage](#). (Accessed 5/23/2017.)

This website provides an overview of PODS, various training modules, online screening forms, information on becoming a partner, and other materials.

City of Los Angeles Community Emergency Response Team. (n.d.). [Videos – Points of Dispensing \(POD\) Operations. Alameda County, CA](#). (Accessed 4/11/2017.)

This webpage includes several videos related to POD operations in Alameda County (CA), to include a POD training overview, and others for Leadership, Command, Operations, Logistics, Planning, and Finance/ Administration. It also includes three videos related specifically to vaccination POD trainings for Operations, Logistics, and Operations Clinical Staff.

Ohio Department of Health. (n.d.). [Open Point of Dispensing Memorandum of Understanding](#). (Accessed 4/11/2017.)

This document is a sample memorandum of understanding (MOU) between the local health department and a provider to enhance the local public health department's ability to respond to a catastrophic biological incident or other communicable threat of epidemic proportion.

Southern Nevada Health District. (n.d). [Southern Nevada Point of Dispensing](#). (Accessed 5/23/2017.)

This website provides an overview of PODs, just in time training, closed POD educational materials, online screening forms, and other materials.

U.S. Department of Health and Human Services. (n.d.). [National Vaccine Plan Implementation](#). (Accessed 4/11/2017.)

The 2010 National Vaccine Plan provides strategic direction and coordination for the nation's immunization program. The scope of the Plan is broad, describes the end-to-end activities of the National Vaccine Program, and addresses the range of vaccine and vaccine-related issues for the U.S. and global communities. A ten-year horizon was set for the Plan to align with Healthy People 2020 goals.