

ASPR TRACIE Technical Assistance Request

Requestor:

Requestor Phone:

Requestor Email:

Request Receipt Date (by ASPR TRACIE): 6 January 2016

Type of TA Request: Standard

Request:

On behalf of [REDACTED] [REDACTED] asked if ASPR TRACIE knew of any best practices pertaining to pediatric advisory committee structures (and contacts to these committees).

Response:

The ASPR TRACIE team researched pediatric, public health, and other healthcare advisory committees to include information on the committee's bylaws, governance, structure, purpose, and other relevant information. In the first section of this document we provide resources and contact information for pediatric-related advisory committees. In the second section we include resources on advisory committees that are not specifically focused on pediatrics but may still be useful.

I. Pediatric-related Advisory Committees

American Academy of Pediatrics. (n.d.). [About Us: Disaster Preparedness Advisory Council](#). (Accessed 1/7/2016.)

This website provides a brief overview and purpose of the Disaster Preparedness Advisory Council (DPAC). A password-protected site is also available for DPAC members.

Contact Information

Email: DisasterReady@aap.org

National Hospice and Palliative Care Organization. (n.d.). [Pediatrics Advisory Council](#). (Accessed 1/7/2016.)

This website gives information on the Pediatrics Advisory Council, which provides strategic guidance to the National Hospice and Palliative Care Organization. Committee and Council Guidelines are also provided on this site.

Contact Information

Gwynn Sullivan
Senior Director, Access
Email: gsullivan@nhpco.org
Phone: 703-647-5169

U.S. Department of Health and Human Services. (n.d.). [National Advisory Committee on Children and Disasters](#). (Accessed 1/7/2016.)

This website provides information on the National Advisory Committee on Children and Disasters, which was established to provide expert advice and consultation to the Secretary of the U.S. Department of Health and Human Services on the medical and public health needs of children in disasters. Content includes an overview of the committee, meeting materials, federal recommendations related to children and disasters, and information on their working groups and subcommittees.

Contact Information

Questions may be submitted online via the following link:
<http://www.phe.gov/Preparedness/legal/boards/naccd/Pages/contact.aspx>

U.S. Food and Drug Administration. (n.d.) [Pediatric Advisory Committee](#). (Accessed 1/7/2016.)

This website provides information on the Pediatric Advisory Committee, including the purpose, committee membership and roster information, charter, and materials from their meetings.

Contact Information

Walter Ellenberg, PhD
Designated Federal Official
Email: Walter.Ellenberg@fda.hhs.gov
Phone: 301-796-0885

FDA Advisory Committee Information Line

Phone: 1-800-741-8138

II. Other Advisory Committees (not pediatric-related)

Minneapolis Health Department. (n.d.). [City of Minneapolis Public Health Advisory Committee \(PHAC\)](#). (Accessed 1/7/2016.)

This website provides information on the Public Health Advisory Committee, which is a standing advisory committee to the Minneapolis Health Department and the Minneapolis City Council. Content includes the role and functions of the committee, the composition of the committee, membership terms and duties, committee structure, and meeting materials.

Contact Information

Margaret Schuster

Email: margaret.schuster@minneapolismn.gov

Phone: 612-673-2643

Washington County Department of Health and Human Services Public Health Advisory Council. (2014). [Washington County Public Health Advisory Council Bylaws](#).

This document contains the bylaws of the Washington County, Oregon Public Health Advisory Council.

Contact Information

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Website: <http://www.co.washington.or.us/HHS/PublicHealth/phac.cfm>