

Lee Health Urgent Care Cape Coral Florida

Drive-Through Covid-19 Testing

CHECKLISTS For Prep and Takedown

Morning Prep

- Disburse radios, log out on log
 - All outside LCC staff
 - LCC Supervisor
 - Lead CSR
- Check temps in frig/room
- Set up tent with equipment

Afternoon Close Down

- Lab specimens to Clinic for pick up
- Fax entire log to Dept of Health, with totals per each lab listed and total number swabbed
- Fax Lee, Labcorp, and Quest logs respectively to each lab with fax cover sheet showing the total swabs sent to their labs
- Text screen shot of DOH fax cover sheet indicating totals (photo) to XXXXXi at XXX-XXX-XXXX
- Pack up equipment and store
- Return radios

Equipment

Setup includes a larger tent that goes over to lanes of traffic. A smaller tent is used for staff and supplies. The site needs an

adequate entrance and exit with a check point to ensure the patient has an appointment and a lab order (meaning they are on our log for testing). It needs an adequate exit with an armed guard for emergencies.

- Large refrigerator (to store swabs after obtaining)
- Small refrigerator (to store the test kits prior to swabbing)
- Large regular trash can, lined
- Large red trash can, lined
- Specimen kits x 3 labs
- Specimen bags x 3 labs
- Gloves x 3 sizes
- Hand sanitizers x 2
- Water on ice
- Coolers or frig for complete specimen?
- Cooler or frig of test kits?
- Emesis bags
- Pens
- N-95 masks
- Regular masks
- Gown packs
- Face Shields
- Kleenex
- Instructions for patients
- Clipboard for supplies
- Logs (3) on clipboard
- Test tube rack
- Red bags
- Regular trash bags
- Large lab bags to double bag specimens for pick up
- Laptop

- Folders on lab packets/appts in box from CSR to tent
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Roles

There is a clean role (prepper) and a dirty role (swabber).

All patients present with an order from their PMD and an appointment.

Prepper

- Obtain paper work & labels
- Prepare labels
 - Date, time, initials and site
- Determine appropriate swab based on ordering lab
- Label swab
- Collect **1** lab bag
- Assist with swab collection
 - Place in lab bag
- Place specimen with lab order in frig
- Place name on COVID log, indicate ordering physician

Swabber

- Don PPE per CDC guidelines
 - First set of gloves
 - Gown
 - Mask

- Double glove
- Face Shield
- Patient pulls up, places car in park and turns engine off
- Verify identification (drivers license)
Explain process, tell to follow instructions
- Provide tissue and COVID information sheet
- Swab patient
 - Nasopharyngeal swag
- Inform patient results will come from PMD in 3-5 days, not to call testing site for results
- Doff outer gloves and reapply
 - Note: change gloves between every patient
 - Note: change other PPE if soiled
 - Reminder: car is considered **DIRTY**
- Once done, doff per CDC Guidelines
- Document Covid dot phrase
- Sign and close chart

Lee Health COVID-19 Specimen Collection Algorithm

Phase

Process

