**Participant Feedback Form**

Thank you for participating in this exercise; your observations, comments, and input are greatly appreciated, and provide invaluable insight.

## Part I: General Information

Name:

Affiliation (Jurisdiction/Agency/Organization):

Position Title:

Exercise Role:  Player  Facilitator/Controller  Observer  Evaluator

## Part II: Exercise Design

Please rate on a scale of 1 (strong disagreement) to 5 (strong agreement).

| **Assessment Factor** | **Strongly**  **Disagree** | | | **Strongly Agree** | | |
| --- | --- | --- | --- | --- | --- | --- |
| The Player Handbook was informative and provided the necessary information for my role in the exercise. | 1 | 2 | 3 | | 4 | 5 |
| Exercise participants included the right people. | 1 | 2 | 3 | | 4 | 5 |
| Exercise participation was appropriate for someone in my field with my level of experience/training. | 1 | 2 | 3 | | 4 | 5 |
| The exercise increased my understanding about our current continuity plans, procedures, capabilities and resources. | 1 | 2 | 3 | | 4 | 5 |
| The exercise provided the opportunity to address significant decisions in support of critical mission areas. | 1 | 2 | 3 | | 4 | 5 |
| After this exercise, I am better prepared to deal with the challenges associated with the spread of a pandemic. | 1 | 2 | 3 | | 4 | 5 |

## Part III: Participant Feedback

1. **I observed the following strengths during this exercise:**

1. **I observed the following challenges during this exercise (for each challenge, please provide a detailed recommendation if you have one):**

| **Area for Improvement 1** |
| --- |
|  |
| **Recommendation** |
|  |

| **Area for Improvement 2** |
| --- |
|  |
| **Recommendation** |
|  |

| **Area for Improvement 3** |
| --- |
|  |
| **Recommendation** |
|  |

| **Area for Improvement 4** |
| --- |
|  |
| **Recommendation** |
|  |

| **Area for Improvement 5** |
| --- |
|  |
| **Recommendation** |
|  |

**Part II – Exercise Design and Conduct: Assessment**

Please rate, on a scale of 1 to 5, your overall assessment of the exercise relative to the statements provided below, with **1** indicating **strong disagreement** and **5** indicating **strong agreement.**

| **Assessment Factor** | | **Strongly Disagree** | | | **Strongly Agree** | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| a. | The exercise was well structured and organized. | 1 | 2 | 3 | | 4 | 5 |
| b. | The exercise scenario was plausible and realistic. | 1 | 2 | 3 | | 4 | 5 |
| c. | The facilitator was knowledgeable about the area of play and kept the exercise on target. | 1 | 2 | 3 | | 4 | 5 |
| d. | The exercise documentation provided to assist in preparing for and participating in the exercise was useful. | 1 | 2 | 3 | | 4 | 5 |
| e. | Participation in the exercise was appropriate for someone in my position. | 1 | 2 | 3 | | 4 | 5 |
| f. | The participants included the right people in terms of level and mix of disciplines. | 1 | 2 | 3 | | 4 | 5 |
| g. | This exercise allowed my agency/jurisdiction to practice and improve priority capabilities. | 1 | 2 | 3 | | 4 | 5 |
| h. | After this exercise, I believe my agency/jurisdiction is better prepared to deal successfully with the scenarios exercised. | 1 | 2 | 3 | | 4 | 5 |